

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 9 October 1957

FROM : Chief, Management Training Faculty

SUBJECT: Weekly Report #41
2 October through 8 October 1957

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1. Basic Supervision: Basic Supervision #34 began on Monday, 7 October, with students enrolled. One person had to leave at the end of the first day because there were several cases of flu in her office and she could not be spared.

2. Planning continues for both the 14-day Basic Supervision and the experimental Introduction to Supervision.

3. Basic Management: Basic Management #37 ended on Friday, 4 October. Student critiques indicated a high degree of acceptance of the course by the students. The staff has several ideas for slight revisions to the training material to be used in Basic Management #38.

4. Social Notes from All Over: Wednesday, 9 October, is the date for the move of the Management Faculty. Our fingers are crossed.



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